

Alliant University Preliminary Administrative Services Program Standards Course Matrix

Link to Commission Approved Administrative Services Credential Standards: <http://www.ctc.ca.gov/educator-prep/standards/SVC-Admin-Handbook-2014.pdf>

California Administrator Performance Expectations (CAPE)	ELM 7810 EDUCATIONAL LEADERSHIP	ELM 7840 INSTRUCTIONAL LEADERSHIP	ELM 7830 MGMT OF HUMAN RESOURCES	ELM 7870 SCH FINANCE & OPERATION	ELM 7850 SCHOOL & FAMILY & COMM	ELM 7860 ASSMT & ACCTOUNTABILITY	ELM 7820 SCHOOL LAW & ETHICS	ELM 7990 RSRCH SEM CalAPA & FIELD EXPERIENCES
Instructor developing course								
I=DISCUSSION topics, A= Signature Assignments, P=Measurable Outcomes								
1A: Developing a Student-Centered Vision of Teaching and Learning	I, P, A							I, P, A
1B: Developing a Shared Vision and Community Commitment	I, P, A							I, P, A
1C: Implementing the Vision	I, P, A							I, P, A
2A: Personal and Professional Learning		I, P, A						I, P, A
2B: Promoting Effective Curriculum, Instruction, and Assessment		I, P, A						I, P, A
2C: Supporting Teachers to Improve Practice		I, P, A						I, P, A
2D: Feedback on Instruction		I, P, A						I, P, A
3A: Operations and Resource Management			I, P, A					I, P, A
3B: Managing Organizational Systems and HR			I, P, A					I, P, A

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3C: Managing the School Budget			P	I, P, A				I, P, A
4A: Parent and Family Engagement					I, P, A			I, P, A
4B: Community Involvement					I, P, A			I, P, A
5A: Reflective Practice	P	P	P	P	P	I, P, A	P	I, P, A
5B: Ethical Decision-Making						I, P, A		I, P, A
5C: Ethical Action				P		I, P, A		I, P, A
6A: Understanding and Communicating Policy			I		P		I, P, A	I, P, A
6B: Representing and Promoting the School		P					I, P, A	I, P, A