



**Commission on Teacher Credentialing  
Preconditions Submission Review  
Due March 2022**

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Institution: **Alliant International University**

Program Cohort: **Blue Cohort**

The information provided by your institution to demonstrate that each Commission approved credential program is operating in compliance with preconditions have been reviewed by staff. For preconditions that have been determined are met, no further action is necessary. **If additional information is needed, the precondition responses must be revised (use a different colored font) and resubmitted to [Preconditions@ctc.ca.gov](mailto:Preconditions@ctc.ca.gov).** Institutions failing to submit revised preconditions within this time frame will be included in the next Committee on Accreditation meeting agenda for discussion and possible action. If you have any questions about the feedback provided here, please contact [Preconditions@ctc.ca.gov](mailto:Preconditions@ctc.ca.gov).

<b>Programs</b>	<b>All Met</b>	<b>Needs Additional Information</b>
<b>General</b>	Met	

<p><b>Preliminary Multiple/Single Subject</b></p>	<p>Precondition 2 – Are candidates gaining clinical practice experience (<a href="#">see expanded definition of student teaching in guidance document</a>) before they complete 9/12 units of study? Please provide a response and evidence.</p> <p><b>Program Response:</b> Once candidates complete the required foundational-level coursework (Professional Learning and Practice + Educational Foundations), constituting a total of 6 semester units, and meet the requirements for Clinical Practice clearance, they are able to begin their Clinical Practice I course. This initial clinical practice field experience course consists of guided classroom observation field work. Since Alliant operated on an 8-week carousel system, many of the Master Plans of Study allow Student Teacher Candidates to begin their clinical practice field experiences by their second term in the program, depending on their entry point during the academic year and the school district academic calendars.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">Visual MPS: Student Teacher – ES</a></li> <li>- <a href="#">Visual MPS: Student Teacher – MS</a></li> <li>- <a href="#">Visual MPS: Student Teacher – SS</a></li> </ul> <p>Precondition 5 – This precondition requires that programs assess each candidate’s standing in relation to meeting the subject matter requirement upon admission – it does not require the program to only admit candidates who have satisfied subject matter. Please provide a response and evidence that the program is assessing each candidate’s standing in relation to subject matter at program during the admissions process.</p> <p><b>Program Response:</b> At the point of application, the potential candidate includes information related to Subject Matter Competency. This application is then reviewed and processed by the Application Processing Center. Upon acceptance into the program, the information is posted in our internal system, Campus Nexus Student (CNS).</p>
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Programs	All Met	Needs Additional Information
		<p data-bbox="667 304 812 336"><b>Evidence:</b></p> <ul data-bbox="714 346 1299 378" style="list-style-type: none"><li data-bbox="714 346 1299 378">- <a href="#">Application Example – SMC Verification</a></li></ul>

<p><b>Preliminary Multiple/Single Subject Intern</b></p>	<p>Precondition 4d: Provide evidence of instruction in the etiology and methods of teaching children with mild and moderate disabilities, during the first year of service, for interns teaching children in bilingual classes.</p> <p><b>Program Response:</b>  Memorandums of Understanding (MOUs) are established with employing districts outlining University Intern requirements between the university and employing district. The Alliant CSOE MOU has been revised to reflect the requirement expressed in Precondition 4d. The revised MOU will be effective August 1, 2022.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">Revised Example MOU (Page 2)</a></li> </ul> <p>Precondition 9: Provide specific page number in the evidence indicating length of validity of the intern certificate is two years.</p> <p><b>Program Response:</b>  The Credential Department provides evidence of the two-year limit of the University Intern Credential in guidance materials provided to Intern Candidates as well as during the Credential Department Intern Orientation.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">Standard Intern Packet – July 2022 (Page 14)</a></li> <li>- <a href="#">Credential Department Intern Orientation (Page 27)</a></li> </ul> <p>Precondition 11: Link response to initial precondition one.</p> <p><b>Program Response:</b>  Alliant International University has revised Precondition 11: Justification of the Intern Program, including data from the <a href="#">California Educator supply website</a>.</p> <p><b>Evidence:</b></p>
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Programs	All Met	Needs Additional Information
		- <a href="#">Precondition 11: Justification of the Intern Program</a>
<b>Preliminary Education Specialist: MM</b>	Met	

<p><b>Preliminary Education Specialist Intern</b></p>	<p>Precondition 4d: Provide evidence showing instruction in the etiology and methods of teaching children with mild and moderate disabilities.</p> <p><b>Program Response:</b>  Memorandums of Understanding (MOUs) are established with employing districts outlining University Intern requirements between the university and employing district. The Alliant CSOE MOU has been revised to reflect the requirement expressed in Precondition 4d. The revised MOU will be effective August 1, 2022.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">Revised Example MOU (Page 2)</a></li> </ul> <p>Precondition 9: Page 2 of the handbook states that University Intern Credentials are valid for Two calendar years from the issue date of the document. However, it was not clear in the Credential Department Orientation where the length of validity of the Intern Certificate was mentioned. The reviewer did not see the information on any of the slides. Please note the slide number.</p> <p><b>Program Response:</b>  The Credential Department provides evidence of the two-year limit of the University Intern Credential in guidance materials provided to Intern Candidates as well as during the Credential Department Intern Orientation.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">Standard Intern Packet – July 2022 (Page 14)</a></li> <li>- <a href="#">Credential Department Intern Orientation (Page 27)</a></li> </ul> <p>Precondition 12: Precondition 12 is labeled as precondition 1- it should be numbered to reflect the correct precondition.</p> <p><b>Program Response:</b>  The typo has been corrected in the Preconditions document.</p>
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Programs	All Met	Needs Additional Information
		<p data-bbox="667 304 812 336"><b>Evidence:</b></p> <ul data-bbox="722 346 1144 378" style="list-style-type: none"><li data-bbox="722 346 1144 378">- <a href="#">Precondition 12 Screen Shot</a></li></ul>

<p><b>Preliminary Administrative Services</b></p>	<p>Precondition 1: Need an explanation of who verifies and what document provides evidence: What employee position is responsible for verifying the valid credential and how does the program document this for each candidate?</p> <p><b>Program Response:</b> The application and supporting materials are reviewed by staff within the Application Processing Center. Upon acceptance into the program, the information is posted in our internal system, Campus Nexus Student (CNS). Documentation is also uploaded to the applicant’s file in Salesforce.</p> <p>Applicants are not accepted into the program without proof of a valid credential at the point of Admissions.</p> <p>Once the candidate has successfully completed the program in full and it comes time for recommendation for the credential through the Commission on Teacher Credentialing, the valid credential is reviewed and verified once more by the recommending Credential Analyst.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">Application Example – Valid Credential Verification</a></li> </ul> <p>Precondition 2: Need an explanation of who verifies and what document provides evidence: What employee position is responsible for verifying passage of basic skills and how does the program document this for each candidate?</p> <p><b>Program Response:</b> At the point of application, the potential candidate includes information related to the Basic Skills Requirement. This application is then reviewed and processed by staff members in the Application Processing Center. Upon acceptance into the program, the information is posted in our internal system, Campus Nexus Student (CNS). Documentation is also uploaded to the applicant’s file in Salesforce.</p>
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	<p>Applicants who meet BSR via the Exam Option are required to submit their passing BSR Exam Score Sheet.</p> <p>Applicants who require a BSR coursework evaluation are required to complete a BSR Review Survey in order to be placed into a queue. Applicants are then eligible to have their coursework reviewed by our Records Assessor. Upon completion of the review, the Records Assessor completes and submits a BSR Verification Form as proof that BSR has been satisfied either by coursework option or combination option.</p> <p>Applicants are not accepted into the program without proof of meeting the Basic Skills Requirement in full.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"><li>- <a href="#">Application Example – BSR Verification</a></li><li>- <a href="#">BSR Review Survey</a></li><li>- <a href="#">Alliant BSR Verification Form</a></li></ul> <p>Precondition 3: Need an explanation of who verifies and what document provides evidence: What employee position is responsible for verifying five years of experience and how does the program document this for each candidate?</p> <p><b>Program Response:</b></p> <p>The application and supporting materials are reviewed by staff within the Application Processing Center. Upon acceptance into the program, the information is posted in our internal system, Campus Nexus Student (CNS). Documentation is also uploaded to the applicant’s file in SalesForce.</p> <p>Applicants are required to submit verification of full-time experience via a valid letter from the school/school district authorizing personnel on school/school district letterhead. This letter must come directly from either the Principal/Head of School/Administrator or HR Department and must verify the time spent within the school/school district while in as full time position.</p>
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Programs	All Met	Needs Additional Information
		<p>Applicants are not accepted into the program without proof of five years full time experience at the point of Admissions.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">Application Example – Work Experience Verification</a></li> </ul> <p>Precondition 4: Need an explanation of who verifies and what document provides evidence: What employee position is responsible for verifying completion of the program and how does the program document this for each candidate?</p> <p><b>Program Response:</b></p> <p>As candidates complete program course requirements, the Academic Advisor documents this progress through the Campus Nexus Student (CNS) system. Documented evidence of this progress is tracked within the Degree Process Audit. The Academic Advisor confirms that the coursework portion of the program has been completed while, at the same time, the Credential Analyst confirms that any additional program and/or state requirements, such as APA, have been met in full through our internal checklist prior to the point of recommendation.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">Degree Progress Audit</a></li> </ul> <p>Precondition 5: Met</p>
<b>Pupil Personnel Services: School Counseling</b>	MET	
<b>Pupil Personnel Services: School Psychology</b>	MET	
<b>California Teachers of English Learners</b>	MET	

Programs	All Met	Needs Additional Information
<b>Bilingual Authorization</b>		<p>Precondition 2- Provide analyst’s checklist or equivalent showing how and when the program verifies that a candidate’s prerequisite teaching authorization includes an English Learner Authorization.</p> <p><b>Program Response:</b>  The Admissions Processing Center verifies that the candidate’s prerequisite teaching credential includes or that they are eligible to receive one of the following:</p> <ul style="list-style-type: none"> <li>• Valid Language Development Specialist (LDS) Certificate, CLAD Certificate, teaching credential with English Learner Authorization or CLAD Emphasis, or</li> <li>• Eligibility for a CLAD Certificate or teaching credential with an English learner authorization</li> </ul> <p>This item is required at the point of admission.</p> <p><b>Evidence:</b>  - <a href="#">Application Example – ELA Verification</a></p> <p>Precondition 3- Clarify the process for “qualifying coursework review for subject matter competency”</p> <p><b>Program Response:</b>  Alliant has opted to require confirmation of passing CSET exam for the purpose of subject matter competency. The Admissions Processing Center verifies the successful passage of the required CSET exam at the point of admission.</p>

Programs	All Met	Needs Additional Information
Autism Spectrum Disorders- Added Authorization		<p>No submission- please provide submission</p> <p><b>Program Response:</b>  Alliant has formally requested to discontinue the Authorization in Autism Spectrum Disorders Program. Documentation was submitted to CTC on August 2, 2022.</p> <p><b>Evidence:</b>  - <a href="#">AAAS Program Withdrawal</a></p>