



CALIFORNIA SCHOOL OF EDUCATION
PUPIL SERVICES CREDENTIAL PROGRAM IN SCHOOL PSYCHOLOGY

School Counseling Practica Performance Expectations

District Personnel:

We are indebted to you for your time and guidance in the training of our students. We appreciate the opportunity you have given them to learn from you, as well as provided them with opportunities to fulfill their program requirements. Students admitted to the AIU School Counseling Credential Program are expected to complete one hundred (100) hours of practica experience in a K-12 school setting.

The goal of the School Counselor Internship is to develop a functional understanding of the role of the School Counselor while working with exceptional and non-exceptional students in an on-site experience where cross-cultural opportunities exist. Within the Alliant International University, California School of Education School Counselor program, students are required to complete at minimum 100 hundred hours of practicum experience (*if possible, the university does encourage additional hours*). While in the program, students are registered for four (4) practicum courses occurring over four consecutive eight-week terms. There is no set hourly requirement in which students need to meet per term in order to accrue the necessary practicum hours prior to their eventual internship, however, we do expect our students to average about four to five hours each week in order to reach the required 100 (+) hours by the end of their last practicum course.

While completing the practicum component, there is a list of activities students are required to complete but not limited to:

Observing, participating in parent/teacher/student conferences; observing and/or participating in counseling sessions with students regarding academic and personal problems; developing an understanding of students record keeping and class programming; assisting in the planning for educational/training/career and vocational choices; observing and/or participating in social skill lessons for students and becoming familiar with various social skills curriculum; attending and observing a Student Study Team (SST) meetings or Student Attendance Review Board (SARB) meetings or IEP meetings; attending and/or participating in a Parent Education Program conducted at the school site; becoming familiar with school procedures and laws regarding student discipline, suspension and expulsion; observing general and special education students in the classroom setting; and becoming familiar with and use of district computer.

Supervision

Under the supervision of a credentialed school counselor, supervisors are required to have at least two (2) years of full -time experience. While on site, students may receive direct and indirect supervision but should be monitored throughout the practicum process. At the university level, students also receive direct and indirect weekly supervision from their practicum course instructors within the program and are also monitored by the Program Coordinator and Clinical Practice Coordinator.

Hourly Log

Students are required to document every hour completed towards practicum using a program hourly log sheet. The log sheet requires the student to provide a date(s) for each activity, the



number of hours completed and the supervisor's initial indicating completion of the activity. When all hours are complete, supervisors are required to sign the bottom of the page validating all hours and experience.

Evaluation

Supervisors are required to complete two (2) site supervisor evaluations. The first evaluation is completed when the student has reached 50 hours and the second evaluation is completed when the student has reached a total of 100 hours.