

Practicum Students

Students begin practicum classes the 2nd term following their start date.

There are a total of 6 practicum classes (starting the student's 1st year and ending the first term of their 2nd year). According to CCTC, the required number of hours that needs to be completed is 450 however Alliant strongly recommends 600 hours.

They are:

- Log sheet 1: PPS 6001, 6002, & 6003 (225 hours)
 - Log sheet 2: PPS 6004, 6005, & 6006 (225 hours)
1. During the first practicum course, part of the student's assignment is to research if an MOU is in place for the district they are seeking.
 - a. If yes, student may proceed securing the practicum site.
 - b. If no, student needs to contact Dr. Lindsay Kwok-Hu (lindsay.hu@alliant.edu)
 - c. to begin the MOU process.
 2. As soon as the student secures a practicum site, student notifies class instructor and Drs. Ryerson and Ha via email. Student will be given a "Practicum Information Form" to complete.
 3. Students are responsible for completing logs/evaluations/information forms and then uploading those documents into OneDrive sharing the file with Drs. Ryerson and Ha
 4. Students may begin logging in practicum hours once enrolled in a practicum class. Students may NOT log in hours if not enrolled in a practicum course. Students are required to submit a log sheet at the end of each term. When students have completed 225 hours, students are required to submit a supervisor's evaluation form

**Should a student NOT secure a practicum site by the end of the term, student will need to submit a document in writing indicating what their plans are for securing a site, how many hours per week will be completed and their anticipated completion date.

**Students that do not finish their practicum hours by their last practicum class will receive an "IP". Students will need to continue with practicum until all hours are completed. Upon completion of hours, the student will notify his/her instructor (for a grade change) AND inform Drs. Ryerson and Ha.