

Student Teaching Spreadsheet: Education Specialist

A	B	C	D	E	F	G	H
ID NUMBER	NAME	BA transcript	CBEST	COC	US Const	NEGATIVE	CSET
		x	x	MS cred	MS Cred	x	MS
		x	x	8.1.23	Hist US		
		x	x		Am Natl Gov		
		x	x	2.1.23	CSU	x	MS

Prior to beginning 120 hours of observations on the Student Teaching track, candidates submit the following:

BA Transcript: Official Undergraduate Transcript showing Bachelor’s degree posted

CBEST: Basic Skills requirement fulfilled through passing score on CBEST or other CTC-approved examination such as ACT

COC: Certificate of Clearance from CTC or valid permit, expiration date recorded. Certificate of Clearance or permit must be valid at the time of recommendation

US Constitution: Fulfillment of United States Constitution requirement is indicated by CSU, if the candidate holds an undergrad degree from a California State University, “exam” if the candidate submitted a certificate of completion for the US Constitution exam online (www.usconstitutionexam.com), or an abbreviated course name from the undergrad transcript that a Credentials Analyst has verified covers the principles and creation of the US Constitution.

Negative TB: Candidates submit evidence of a negative Tuberculosis test or Risk Assessment Questionnaire dated within the three years prior to the start of Student Teaching observations (Practicum)

Prior to assuming daily control of a classroom as a Student Teacher, candidates submit the following:

CSET: Passing scores on subject-specific Subtests for CSET or valid waiver letter from CTC-approved subject matter preparation program, signed by Credential Analyst

X indicates the requirement has been fulfilled. Red cells indicate the candidate has not yet submitted the required documentation and has not yet been cleared for fieldwork.